

## Suffolk Business Board Meeting 9 – Agenda

18th September 2025, 1400–1600 – Halo Offices, Stowmarket

### Business Board Members

Name	Role & Organisation
Oliver Paul	Business Board Acting Chair & Director, Suffolk Food Hall
Cllr Matthew Hicks	Leader, Suffolk County Council, and Business Board Vice-Chair
Paul Ager	Divisional Port Manager, ABP
Tom Ball	CFO, Ipswich Town FC
Kelly Boosey	Commercial Manager, Oxford Innovation
Peter Brady	CEO, Orbital Group
John Dugmore	CEO, Suffolk Chamber of Commerce
Doug Field	Founder, Beacon Advantage
Leanne Gittins	Managing Director, LME Recruitment
Marek Hornak	UoS Pro Vice-Chancellor - Commercial and Academic Partnerships
Cllr Neil MacDonald	Leader, Ipswich Borough Council
Lisa Perkins	Chair, Tech East
Cllr Richard Smith MVO	Deputy Leader and Cabinet Member for Finance, Economic Development and Skills, Suffolk County Council
Cllr Caroline Topping	Leader, East Suffolk District Council

### Apologies

Name	Role & Organisation
Mark Pendlington	Chair
Hannah Bloom	Chief Executive, Suffolk Community Foundation
Alan Pease	Principal and Chief Executive Officer, Suffolk New College

### Guests

Name	Role & Organisation
Paul Hamilton	Co-Founder and CEO, Halo

### Officer team

Name	Role & Organisation
Andrew Cook	Executive Director Growth, Highways and Infrastructure, Suffolk County Council
Ian Gallin	Chief Executive, West Suffolk Council

Julian Munson	Head of Enterprise and Innovation, Suffolk County Council
Lisa Roberts	Head of Strategy and Operations, Suffolk County Council
Rob Hancock	Assistant Director, Suffolk County Council
Sophie Ward	Executive Assistant and Project Support, Suffolk County Council
Cleo Chalk	Communications and Engagement Executive, Suffolk County Council

## Agenda

Item	Time	Topic	Lead	Paper / Verbal
1.	14:00	Agenda, apologies, conflicts of interest and last meeting minutes	Oliver Paul	Verbal
2.	14.05 -14.25	Halo briefing	Paul Hamilton	Verbal
3.	14:25 – 14:35	National AI Awards & Suffolk AI Festival	Peter Brady and Julian Munson	Paper
4.	14:35 – 15:00	Comms and Marketing Update	Kelly Boosey, Cleo Chalk	Paper
5.	15:00 – 15:30	Investment and intervention update, including Adastral Park/Innovation Martlesham & Business Support Platform	Julian Munson	Paper
6.	15.30 - 15.40	Devolution update	Matthew Hicks & Andrew Cook	Verbal
7.	15:40 – 15:45	Interventions written update, exception only	Lisa Roberts	Paper
8.	15:45 - 16:00	AOB and Forward Plan	Oliver, Rob Hancock	Verbal

**Note this meeting is an in-person only. Remote joining via Teams will not be available, due to the nature of the meeting space at Halo House.**

**Note that the use of AI for assistance with the note taking is planned for this meeting and therefore the transcript will be recorded. If you have any concerns regarding the use of AI for this meeting, please speak to the meeting organiser.**